**Part One: Introductory Information**

**Parish:** St. Francis of Assisi, Weston, CT  
**Pastor:** Rev. Michael Dunn  
**Date:** September 13, 2016

**Parish Task Force Members:**

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<th>Leadership Position</th>
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<tr>
<td>Andy Knuth</td>
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<td>Barbara Manion</td>
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<td>Nancy Sturgis</td>
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<td>Annie Johnson</td>
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<td>Leigh Meccay</td>
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<td>Chris Eidt</td>
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<td>Elise Major</td>
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<td>Mike Byrnes</td>
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<td>Gina Fleming</td>
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<td>Nancy Murgalo</td>
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**Parish Task Force Members:**

| 1) Andy Knuth                       | Finance Ministry |
| 2) Barbara Manion                  | Task Force Member |
| 3) Nancy Sturgis                   | Social Events Ministry |
| 4) Annie Johnson                   | Teen Youth Group Minister |
| 5) Leigh Meccay                    | Communications Ministry |
| 6) Chris Eidt                      | Parish Council Chairman |
| 7) Elise Major                     | Trustee |
| 8) Mike Byrnes                     | Trustee |
| 9) Steve Odierna                   | Worship Ministry |
| 10) Gina Fleming                   | Director of Religious Education |
| 11) Nancy Murgalo                  | Religious Education |

**Signature of the Pastor:** ______________________________
Diocese of Bridgeport Parish Pastoral Plan
“Building a Bridge to the Future”

Pastoral Challenge #1: Worksheets for Parish Goals and Action Steps

Please note: One Worksheet must be completed for each pastoral challenge to be addressed.

A) Pastoral Challenge to be addressed:
- Catechesis and Education – SFA Teen Youth Group

B) Rationale for Choosing this Priority Area:
- Teens are the least involved in parish creating a unique challenge in drawing them closer to their faith and spirituality.

C) Statement of the First Goal to be achieved:
- Our first goal is to create an environment where our teens are more closely connected to Christ, participate in parish life and our community; and to increase our regularly participating teen (Youth Group) number to 20.

a) Action Step #1 to achieve the goal:
(1) Increase the visibility and communication to reach out to the teens and parents; utilize social media, website, personal invitation, and Annual Parish & Council meeting.

Summary Information for Action Step #1:
- Timeline for completion: 2 years for all action steps to be implemented
- Responsible Person/Task Force: Annie Johnson (Youth Group Ministry)
- Diocesan Office assisting (if any): if necessary seek guidance from Diocesan Youth office.
- Projected Costs (if any): parish will support costs as needed.

(Please complete this page only if the parish plan proposes additional action steps to realize its First Goal.)

b) Action Step #2 to achieve goal:
(1) Add regular adult support; implement once a month Jr. High group; continue to offer a variety of interesting activities in programs.

Summary Information for Action Step #2:
- Timeline for completion: 2 years for all action steps to be implemented
- Responsible Person/Task Force: Annie Johnson (Youth Group Ministry) / Gina Fleming, Chris Eidt, Steve Odierna
- Diocesan Office assisting (if any):
- Projected Costs (if any):
Pastoral Challenge #1: Catechesis and Education – SFA Youth Group Continued

c) Action Step #3 to achieve goal:
   (1) Create teen leadership opportunities within Youth Group; consider Teen Rep on Parish Council and parish.

   Summary Information for Action Step #3:
   • Timeline for completion: 2 years for all action steps to be implemented
   • Responsible Person/Task Force: Annie Johnson (Youth Group Ministry) / Gina Fleming, Chris Eidt, Steve Odierna
   • Diocesan Office assisting (if any):
   • Projected Costs (if any):
Pastoral Challenge #2: Worksheets for Parish Goals and Action Steps

Please note: One Worksheet must be completed for each pastoral challenge to be addressed.

A) Pastoral Challenge to be addressed:
- Evangelization – Enhance the spiritual life of the parishioners.

B) Rationale for Choosing this Priority Area:
- Our survey results illuminated this category as an opportunity for our parish growth.

C) Statement of the First Goal to be achieved:
- Enhance the spiritual life (depth) of the parishioners; assist parishioners with being comfortable, knowledgeable, and confident in their own spirituality.

d) Action Step #1 to achieve the goal:
(1) Increase opportunities for parishioners to enhance their knowledge of their faith by offering educational and participatory programs; Teaching Masses (2x/yr.), Bible Studies (currently offering some/relaxed environment), Adult Atrium presentation, Q&A “About Your Faith”, Lenten Guest Speaker, Invite Bishop to speak (Advent).

Summary Information for Action Step #1:
- Timeline for completion: 2 years for all action steps to be implemented
- Responsible Person/Task Force: Ministry Heads – Education, Social Events
- Diocesan Office assisting (if any):
- Projected Costs (if any): parish support as needed.

(Please complete this page only if the parish plan proposes additional action steps to realize its First Goal.)

e) Action Step #2 to achieve goal:
(1) Continue to produce engaging Liturgies – preaching, music, homily; encouraging parishioners to actively participate in mass.

Summary Information for Action Step #2:
- Timeline for completion: 2 years for all action steps to be implemented
- Responsible Person/Task Force: Rev. Dunn, Don Rickenback, Steve Odierna
- Diocesan Office assisting (if any):
- Projected Costs (if any):
Pastoral Challenge #2: Evangelization – Enhance the spiritual life of the parishioners continued

f) Action Step #3 to achieve goal:
   (1) Continue improvement to our communication; Annual Parish Council Meeting, SFA survey every 2 years, create and distribute weekly parish “Around St. Francis” email update of pertinent information and events.

Summary Information for Action Step #3:
• Timeline for completion: 2 years for all action steps to be implemented
• Responsible Person/Task Force: Rev. Dunn, Kim Carter, Leigh Meccay, Chris Edit
• Diocesan Office assisting (if any):
• Projected Costs (if any):
Diocese of Bridgeport Parish Pastoral Plan
“Building a Bridge to the Future”

Pastoral Challenge #3: Worksheets for Parish Goals and Action Steps

Please note: One Worksheet must be completed for each temporalities challenge to be addressed.

D) Temporalities and Administrative Challenge to be addressed:
   • Finances

E) Rationale for Choosing this Priority Area:
   • While reducing the parish debt has been a priority, there still remains a significant debt.

F) Statement of the First Goal to be achieved:
   • To continue to reduce our debt and experience financial freedom for other parish needs.

   g) Action Step #1 to achieve the goal:
      (1) Eliminate all Diocesan debt through our regular payment plans and special donor contributions by the end of this fiscal year, June, 30, 2017; to continue to pay our $5,000/month Diocesan payment, $80,000/month mortgage while applying fiscal restraints. Keep parishioners committed to offertory contributions.

   Summary Information for Action Step #1:
   • Timeline for completion: By FYE June, 30, 2017
   • Responsible Person/Task Force: Rev. Dunn, Andy Knuth / Finance Committee
   • Diocesan Office assisting (if any):
   • Projected Costs (if any):

      (Please complete this page only if the parish plan proposes additional action steps to realize its First Goal.)

   h) Action Step #2 to achieve goal:
      (1) Annual Parish Council meeting – present financials to parishioners.

   Summary Information for Action Step #2:
   • Timeline for completion: 2 years for all action steps to be implemented
   • Responsible Person/Task Force: Rev. Dunn, Andy Knuth, Chris Eidt
   • Diocesan Office assisting (if any):
   • Projected Costs (if any):
Pastoral Challenge #2: Finance continued

i) Action Step #3 to achieve goal:

(1)

Summary Information for Action Step #3:

- Timeline for completion:
- Responsible Person/Task Force:
- Diocesan Office assisting (if any):
- Projected Costs (if any):